

Uploading Immunization Forms

Option 1: From your computer:

Save a scanned copy of your immunization form on your computer, sign onto mystudenthealth.miami.edu using your Cane ID and password and click on the **Upload** button on the main screen:



Please use the tabs above to schedule and cancel appointments, view your immunizations, review your statements, review your insurance, and communicate with your medical provider.

If you are attempting to schedule an appointment and having difficulty finding a convenient time please email us at stuhealth@miami.edu

You can use the export button to the right to export your appointment to your personal calendar.

To Do List These are the items that need to be completed

Forms

Nursing/Medical/PT students- please see the 'forms and resources' tab if you need to complete your annual ppd questionnaire or flu declination

Upcoming Appointments

Next chose **Immunization** from the drop down and click on **Select file** in order to browse for the file on your computer and complete the upload process.

Instructions:

To use the upload function you must scan or take a picture of your document and save it on your computer, next use the 'Choose document' dropdown menu to select which type of document you will be uploading, then use the select file button below to locate and upload. make sure you select the correct document from the drop down menu.

If you are using a smartphone you may be able to take a picture of the document and use the device's upload function.

If you need to upload your insurance card, please click on the 'insurance' tab on the top toolbar.

Documents available to be uploaded:

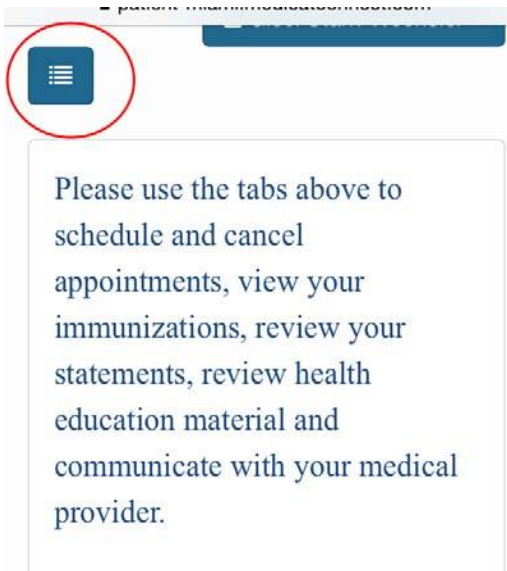
- Allergy Shot Orders
- Consent For Minor

Choose document you are uploading:

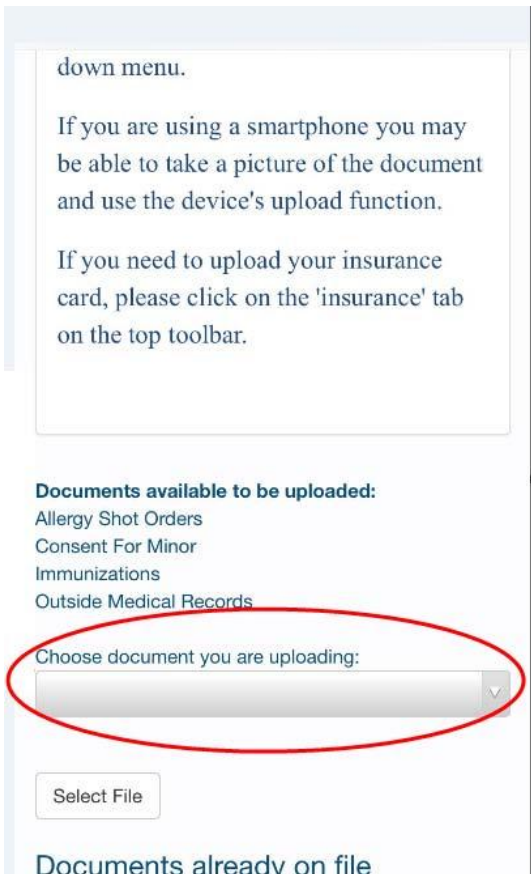
Dropdown menu showing options: Allergy Shot Orders, Consent For Minor, Immunizations (circled), Outside Medical Records.

Option 2: From your mobile device:

Click on the menu button (top left) and chose **Upload** from the drop-down:



Choose **Immunizations** from the document upload options.



When you choose select file, your mobile device will allow you to either take a photo, or choose an image from your photo library. After taking a photo of your immunization form or choosing your image, select **Upload** to complete the process.

be able to take a picture of the document and use the device's upload function.

If you need to upload your insurance card, please click on the 'insurance' tab on the top toolbar.

Documents available to be uploaded:
Allergy Shot Orders
Consent For Minor
Immunizations
Outside Medical Records

Choose document you are uploading:
Immunizations

Select File

Documents already on file

If you need to upload your insurance card, please click on the 'insurance' tab on the top toolbar.

Documents available to be uploaded:
Allergy Shot Orders
Consent For Minor
Outside Medical Records

Choose document you are uploading:
Immunizations

Change image.jpg x

Upload

Documents already on file

You can confirm your form was uploaded by viewing the documents already on file. You can click **View file** to see what was uploaded from your computer, however this feature is not yet functional from your mobile device.

Immunizations

Select File

Documents already on file

Immunization Form received on 11/10/2011

View File

Immunization Form received on 8/28/2014